



ORTON GILLINGHAM OF MINNESOTA

OG-CT and OG-CTT IMSLEC TEACHER RENEWAL

Name _____

Address _____ Phone _____

_____ Cell _____

Email _____

Year of OGMN approval as an OG-CT/CTT: _____

Teacher certificate renewal requirements

- 30 hours of continuing education needed every 3 years
- CEUs must be IMSLEC-approved and fall into the following categories:

CEU Category: *(see IMSLEC CEU Policies and Procedures for explicit requirements)*

- A. University Graduate Level Course (20 hours maximum, transcript needed)
- B. Activities sponsored by IMSLEC-accredited training course (IDA conferences, classes, etc.)
- C. Development of a Presentation
- D. Webinars, website, DVD or CD (attach Webinar Form and Reaction Form)
- E. Journal Articles (10 hours maximum; attach Journal Form and Reaction Form)
- F. Books (10 hours maximum; attach Book Form and Reaction Form)

Please complete a summary of your CEU's on the following page and submit this form along with your \$75 annual dues payment to registrar@ogmn.org by **May 1st of your renewal year**. You do not need to submit any additional documentation with this form. HOWEVER, keep all documentation and records in your own personal file in the event of an audit. If you are chosen for an audit, you will be asked to submit all documents verifying proof of CEU's to the OGMN/IMSLEC Continuing Education Committee. Upon approval of your application and receipt of dues paid, you will receive your new certificate.

If you have questions regarding this renewal application, please contact:

Carol Kimlinger – IMSLEC Committee Chair
imslecchair@ogmn.org

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Summary of professional development completed:

Category	Description	Organization providing training (Categories A-D)	Date	Number of Clock Hours

*attach additional pages as needed